

Kainan University Department of Leisure Management Internship Implementation Measures

- 97.11.04 Passed by the department meeting
- 97.12.3 Amended and approved at the second academic meeting of the 97 academic year
 - 97.12.9 Passed by the 2nd Academic Affairs Meeting of the 1997 academic year
 - 98.11.12 Amendment passed at the department meeting
- 99.3.2 Amended and adopted at the 5th Academic Affairs Meeting of the 1998 academic year
 - 100.3.9 Amended and approved at the 4th department meeting in the 1999 academic year
 - 100.03.22 Passed by the fifth academic meeting of the 1999 academic year
 - 100.05.24 Passed by the 7th Academic Affairs Meeting of the 1999 academic year
- 106.06.21 Amendment passed at the 11th department meeting of the 105th academic year
- 106.10.17 Amended and approved at the 3rd academic meeting of the 106th academic year
- 106.12.19 The third academic meeting of the 106th academic year was revised and approved
 - 107.11.22 The fifth department meeting of the 107 academic year was revised and passed

Article 1 Students of the Department of Leisure Industry Management of Kainan University (hereinafter referred to as the Department) are required to graduate from the second level to the second level during their four-year study period.

During the summer vacation of third-year or third-year students going to fourth-year students, they will go on an off-campus internship to achieve the goal of complementing theory and practice. practice

It is three credits and the internship lasts for at least two months (recommended to be from July 1st to August 31st). The number of internship hours is determined by the

It is established by the Internship Guidance Committee in accordance with relevant government laws and regulations.

Article 2 Internships include off-campus internships and on-campus internship courses. Students should first conduct off-campus internships before taking the four compulsory courses

Take the course "Internship (three credits)" and report your internship experience in class. Submit an experience report of more than 5,000 words. One copy, and the internship results will be jointly scored by the internship unit and the department's intern teachers.

Article 3 After investigating the students' intentions before their internship, the department selects excellent leisure institutions and distributes the assignments uniformly. The internship process is handled in accordance with the off-campus internship process specified by the system. Contact matters related to the internship will be coordinated by department office executes.

Article 4 Off-campus internship quotas and conditions are provided by leisure industry-related organizations. After students choose to fill in their applications, they will be interns from this department.

The guidance committee will sort the students according to their academic performance, conduct and other items, and then arrange for students to go to the internship institution for interviews in order of preference.

Those who do not arrive at the agreed interview time without any reason will be sent to the Internship Guidance Committee for discussion; after being interviewed and admitted, no further changes are allowed change.

Students who are unable to do off-campus internships due to special factors may be admitted after review and approval by the internship guidance committee of the department arrangements will be made separately.

Article 5 During the internship period, the teacher representatives of the internship guidance committee of the department (which is also established according to the establishment points) (i.e., the internship professors of the department class teachers and department heads), form an internship cooperation group with personnel from the internship unit, hold coordination meetings from time to time, and be responsible for Supervise students' internship and life management. During the internship, students' words and deeds must comply with school regulations. If there is any violation. The form shall be handled in accordance with the provisions of the school's Student Counseling, Rewards and Punishment Regulations.

Article 6 During the internship period, in addition to being managed by the internship cooperation group, students should also accept the supervision of the supervisor of the internship unit and comply with established organizational policies and work rules.

Article 7 Internship students are not allowed to terminate the contract or change internship institutions without authorization. Violators will be sent to the internship guidance committee and will be punished according to the severity of the case. to punish.

Article 8 Those who have difficulty in fulfilling the internship contract for some reason during the internship should first apply to the internship guidance committee and submit the application according to the actual situation.

The Xi Committee decided to handle it.

Article 9 During the internship period, the internship unit shall handle insurance for the intern students, arrange skills training courses, and prevent students from performing non-professional tasks.

Leisure related and hazardous work. If you are unable to apply for insurance,

you should report it to the internship guidance committee for further discussion.

Article 10 Other relevant internship matters shall comply with the provisions of the off-campus internship contract and relevant government laws, and shall be compared with the internship manage the organization's personnel regulations.

Article 11 These regulations shall be approved by the departmental affairs meeting, submitted to the academic affairs meeting for approval, and shall be submitted to the academic affairs meeting for review and approval before implementation. When revised,same thing.