## Methods for the establishment of the Teacher Review Committee of the Department of Leisure Business Management of Kainan University

96.08.28 Passed by the department meeting

96.08.29 The second revision of the school teaching evaluation in the 1996 school year was passed 97.01.21 Amendment passed at the 6th department meeting of the 1996 academic year 97.01.11 The fifth revision of the Faculty's Teaching Council in the 1996 academic year was passed 97.01.24 The ninth school teaching evaluation meeting in the 1996 school year was revised and passed 98.3.4 Amended and adopted at the 4th department meeting of the 1997 academic year 98.10.29 Amended and adopted at the second department meeting of the 1998 academic year 98.11.04 The fourth revision of the Faculty's Teaching Evaluation Committee in the 1998 academic year was approved. 98.11.11 The fifth school teaching evaluation meeting in the 1998 school year was revised and passed 102.10.9 The 4th department meeting of the 102 school year was revised and passed

Article 1 The Department of Leisure Business Management of our university

(hereinafter referred to as the department) shall, in accordance with Article

20 of the University Law and the teaching staff of our university,

According to the provisions of Article 8 of the Measures for the

Establishment of the Teacher Evaluation Committee, a Teacher Evaluation

Committee (hereinafter referred to as called this association).

Article 2 The responsibilities of this Association are as follows:

1. Review of teachers' service qualifications, qualifications, grades, and tenure.

2. Review of teacher appointment, promotion, dismissal, suspension, non-renewal and dismissal.

3. Review of teachers' extension of service and overseas lectures, research, and further studies.

4. Review of teachers' leave qualifications.

5. Other matters that should be reviewed by the Council in accordance with laws or regulations of the school.

Article 3 This association is organized by at least five teachers including fulltime assistant professors (including) or above in the department, with the department chairperson

As the convener, you must recuse yourself when there is a stake.

Article 4 When the meeting is held, the convener shall serve as the chairman. If the chairman is unable to preside for any reason, he shall designate another member one person agent.

Article 5 The Association shall hold a meeting once every semester, and may hold extraordinary meetings when necessary. When the association meets,

there must be

A meeting can only be held if more than one-half (inclusive) of all members are present; and only if more than half of the members present are present A decision can only be made with the consent of more than one person (inclusive); however, the review of dismissal, suspension of employment, and non-renewal of employment shall be based on the teacher's According to the provisions of paragraph 11 to 13 of Article 14 of the Act, one-third of all members must

A resolution can be passed only if two or more (inclusive) persons are present and more than two-thirds (inclusive) of the total number of members present agree.

Minutes of the meeting should be kept to record the resolutions and submit them together with the teacher's personal information.

Reviewed by the faculty review committee of the college and school.

- Article 6 When the association holds a meeting, the convener may invite relevant personnel to attend the meeting to report or explain based on the actual needs.
- Article 7 When the association meets, members shall attend in person and shall not entrust others to represent them; voting on cases shall be based on This shall be done by secret ballot; each committee member shall strictly keep the proceedings of the meeting confidential and shall not comment on Publicly available.
- Article 8 Members of this association should respond when discussing matters submitted for review with themselves, their spouses, and their relatives within the third degree.shall be avoided and shall not be counted in the number of members who should be present.
- Article 9 Members of this committee shall recuse themselves when reviewing review cases that are higher than their own rank, and shall not be included in the due review. However, if there is insufficient quorum, the convener shall select teachers of appropriate ranks. Take charge of it.
- Article 10 If a teacher's work applied for promotion is found to be suspected of plagiarism upon review, the person concerned shall be notified to submit a reply.

If plagiarism is determined, the matter will be handled in accordance with relevant regulations.

Article 11 If the applicant has any objection to the resolution of the association, he or she may apply in accordance with the regulations and rules for the establishment of the teacher evaluation committee of the college. Complaints may be lodged under other relevant statutory provisions.

- Article 12 Matters not stipulated in these regulations shall be handled in accordance with the relevant regulations of the school.
- Article 13 This method has been approved by the department meeting and submitted to the college and the school teacher evaluation committee for review and approval. It will be implemented later, and the same will apply when it is revised.